

SAMPLE- Supervision Agreement

This sample agreement may be modified to suit the specific supervision situation. It does not need to be supplied to the Council.

Personal information

Anaesthetic Technician being supervised	
Supervisor	
Workplace	
Date of Agreement	

Frequency/ Length

In addition to clinical supervision, development sessions are to be held	
For a period of	

It is the supervisor's responsibility to make alternative arrangements when supervision sessions are missed.

Supervision logs and documentation

Select one of the following options:

The supervisor is responsible for maintaining supervision records and a log of supervisor meetings	Y/ N
The supervisor is responsible for maintaining supervision records and the anaesthetic technician is responsible for maintaining a log of supervisor meetings	Y/ N
The anaesthetic technician being supervised is responsible for maintaining supervision records and a log of supervisor meetings	Y/ N

Note that the supervision log is required to be provided to the Council.

Supervision relationship

The practitioner being supervised, and the supervisor will work together to ensure a positive working relationship.

In the event of a disagreement both parties will work together towards resolution.

Anaesthetic technician being supervised to complete

I understand that work issues raised in supervision may be discussed (where appropriate) with other relevant staff members	Y
I understand that the supervisor is required to report to the Medical Sciences Council as part of the supervision process	Y
I understand that the supervision records will be transferred in the event of a change of supervisor.	Y

Supervisor to complete

I agree to carry out my responsibilities as a supervisor in accordance with all relevant Council requirements	Y
I understand that I am required to notify the Council of any competence or fitness concerns that cannot be addressed through supervision	Y
I will provide the practitioner being supervised with copies of completed reports	Y

Signed

Supervisee: _____

Supervisor: _____

Date: _____